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“ 04/10

FULTON COUNTY COUNCIL ON LONG TERM CARE
BY LAWS

ARTICLE I NAME

The name of this council shall be the Fulton County Long Term Care Advisory Council.

ARTICLE II MISSION

The mission of the Council shall be to advise the County Board of Supervisors and the public, on matters relating to long term care services and issues with goal of improving the long term care system in Fulton County. The Council shall also function as an inter-agency planning and advisory group that fosters collaboration among its members.

Mission Tasks and Responsibilities:

- Identifying the problems that exist in the delivery, administration and planning for long term care services;
- Identifying alternative approaches to addressing identified problems;
- Developing and updating long term care policies that would facilitate the development of needed programs and facilities;
- Reviewing and discussing current issues, policies, programs and legislation that impact the Fulton County system of long term care.

ARTICLE III MEMBERSHIP

Membership will consist of representatives of public and private long term providers and consumers.

The council shall consist of the following agency members who have voting rights:

1. Administrator, Fulton County Residential Health Care Facility or designee;
2. Administrator, Nathan Littauer Hospital Nursing Home or designee;
3. Administrator, Wells Nursing Home, Inc. or designee;
4. Executive Director, Nathan Littauer Hospital or designee;
5. Administrator, Pineview Commons or designee;
6. Administrator, Willing Helpers Home or designee;
7. Administrator, Getman Home or designee;
8. Director, Senior Citizen’s Center Gloversville & Fulton County or designee;
9. Director, Johnstown Senior Citizen’s Center or designee;
10. Commissioner, Fulton County Department of Social Services or designee;
11. Director, Fulton County Office for the Aging or designee;

12. Director, Fulton County Mental Health Clinic or designee;
13. Public Health Administrator or designee;
14. Executive Director, Community Health Center or designee;
15. Executive Director, Lexington Center, or designee;
16. Director, Resource Center for Independent Living or designee;
17. Director, Catholic Family & Community Services or designee;
18. Executive Director, Mountain Valley Hospice or designee;
19. Director, Fulton County Veterans Service or designee;
20. A consumer;
21. Director, Fulton County Nursing Service or designee;
22. Director, Gentiva Health Services or designee;
23. Administrator, St. Mary's Hospital or designee;
24. Administrator, Visiting Nurses Home Care or designee;
25. Director, Home Health Care Partners or designee.

A voting member shall designate a person to attend in their absence by notifying the chairperson prior to the meeting.

All other consumers, agency members and interested parties may attend as associate members. Associate members shall not have voting rights. If requested, they will receive invitations to and minutes of the meetings. The Fulton County Board of Supervisors may recommend any additional members to the Council.

ARTICLE IV OFFICERS

Officers shall consist of a chairperson, vice-chairperson and a secretary.

Term

Elected officers will begin their term at the January meeting. An officer may serve a maximum of two (2) consecutive two (2) year terms in the same office

Election of Officers

A nominating committee will be appointed at the September meeting. The slate of officers will be presented for Council approval at the November meeting. The Chairperson may appoint a Council member to fill an unexpired term in the event of a vacancy.

Duties

Chairperson: To preside at Council meetings. May serve as a member of all committees excepting nominating. May have such other duties as may be assigned by the council.

Vice-chairperson: Shall perform duties of the chairperson in his/her absence.

Secretary: Shall review the minutes of the meeting and ensure their distribution and shall be responsible for all other correspondence.

ARTICLE V MEETINGS

The Advisory Council shall meet quarterly in the months of January, April, September and November. Special meetings may be called at the discretion of the chairperson.

ARTICLE VI VOTING QUORUM

A quorum will consist of one third of the voting membership of the Advisory Council.

ARTICLE VII ADDITIONAL ARTICLES & AMENDMENTS

Any amendment of the bylaws will be presented at the meeting prior to the meeting at which it will be voted upon. The entire membership will be notified of the pending meeting and vote. A quorum of the membership is required for adoption.

ARTICLE VIII COMMENTS

Committees may be established as deemed necessary by the Council. Membership in the committee shall not be restricted to members of the Council.

There shall be no standing committees but rather as ad hoc committee will be created to address a specific issue according to need.